

# Reject Data Entry – One at a time please!

- ▶ While entering data onto your sorting worksheet it is important to separate each reject/rework type on its own line

PARTS SORTED				PARTS REJECTED		
Lot No.	Serial Number	Qty Sorted	Reject/Rework Type	Qty Rejected	Qty Reworked	
4443	12345678	150	RUST	9	0	
---	-----	----	FLASH	0	11	
4444	12345679	150				

Strike lines through the boxes to show that this is not a new container

Start a new line for the next container and use as many lines as necessary to give each reject/rework type its own line.

**TAKE THE  
QUIZ**

**BENCHMARK**  
NATIONAL CORPORATION